

Diabetes Partners in Action Coalition

Training and Education Programs Workgroup Charter

Workgroup Sponsor: The DPAC Board

Workgroup Name: DPAC Training and Education Programs Workgroup

Workgroup Authority:

Members of this workgroup can make recommendations for 2 co-chairs, 1 one of whom will be a board member.

This workgroup can identify and engage those people and/or organizations, even those that are not presently involved in DPAC that can provide feedback to, and influence implementation of, recommendations made by the workgroup.

This workgroup can develop specific objectives to address the goals identified for Strategic Plan # 6 and evaluate and revise “Actions” as needed.

Workgroup Vision/Desired Outcomes:

All people with diabetes in the state of Michigan shall have access to culturally-competent diabetes education for self management.

Workgroup Mission/purpose:

The Training and Education Program Work Group exists to identify barriers to access diabetes education for self management and to establish partnerships that will develop a plan to overcome barriers to access with a particular focus on minority populations that are disproportionately affected by diabetes and its associated complications.

Workgroup Members: The DPAC board will review the composition of this group annually. Members of this workgroup should be representative of the members of DPAC – not all workgroup members need to be members of DPAC (see job description “DPAC Committee Member (non-DPAC member).

Workgroup Key Responsibilities:

- Identify co-chairs for DPAC approval
- Any substantial changes in work group charter must be submitted for DPAC approval
- Identify and recruit additional workgroup members as needed
- Develop criteria for work group responsibility
- Establish smaller task forces to address specific components of objectives as needed
- Report progress to DPAC board
- Keep minutes of every meeting (identify a recorder for each meeting).
- Decide on frequency, type and location of meetings
- Identify evaluation methods